

Awards of Excellence



Florida Hospices and Palliative Care (FHPC) is delighted to announce the annual Awards of Excellence in Hospice and Palliative Care, to be held on Thursday, May 10, 2012 in conjunction with our 27th Annual Forum – *Together Hospice Works: Multiple Skills, Many Minds, One Mission*.

Excellence in the delivery of hospice and palliative care is the hallmark of hospice providers and professionals in Florida. We celebrate this excellence through our Annual Awards of Excellence program.

For many years, FHPC has highlighted the contributions of clinical staff through our Awards of Excellence. Recognizing that all members of the hospice team, including non-clinical professionals, are critical to the achievement of our mission, FHPC proudly announces the addition of two new awards for 2012:

The Catalyst Award (Individual Award of Excellence)
The Synergy Award (Team Award of Excellence)

In the spirit of our theme for 2012, *“Together Hospice Works!”* these awards seek to celebrate and encourage the collaboration and teamwork that are hallmarks of hospice care and to highlight examples of *Multiple Skills* and *Many Minds* coming together to achieve the *Mission* of Hospice in Florida.

Nominations are judged by a selection committee composed of leaders within the hospice industry. The selection committee is looking for examples and specific details that demonstrate how nominees have exceeded expectations and, by their actions, made those around them better. Nominees must be an FHPC member in good standing at the time of nomination and at the time of the award presentation.

Submissions must be received no later than Friday, March 30, 2012.

Note: All awards are made at the discretion of the FHPC Awards Selection Committee, which may choose to grant no award or multiple awards in a category. Nominations which do not adhere to the nomination guidelines and submission procedures will be rejected. Submission materials will not be returned.

Other Awards of Excellence will not be given in 2012, but the full slate of awards will return in 2013. For more information about specific awards or the FHPC Best Practices program, please contact Jessica Hughes, Director of Strategic Initiatives at Jessica@floridahospices.org or 850.878.2632.

2012 Award Categories

*The **Catalyst Award** is the Individual Award of Excellence to the person who makes collaboration happen*

The Catalyst Award recognizes an individual in any role within an organization who has consistently demonstrated leadership in forging the collaboration that makes hospice unique. This individual seeks excellence not only in his/her field, but also in cooperation with other disciplines. This individual fosters collaboration and brings teams together to the betterment of his/her organization.

About this award: This award celebrates the spirit of collaboration within a hospice organization. As hospice is the sum of many parts working together to care for patients and families, this award honors individuals who lead across disciplines and foster teamwork within their sphere of influence.

Eligibility Requirements:

- Nominees must have a minimum of two years hospice experience
- Individuals must be nominated by their hospice (cannot self-nominate)
- Nominations must be approved by the department manager and the agency CEO (or designee)
- The nominator is responsible for soliciting and compiling all required nomination materials and for submitting the completed nomination forms. The submission of supporting materials is encouraged, but not required.
- Nominees may not be currently serving on the FHPC Awards of Excellence Selection Committee.

*The **Synergy Award** is the Team Award of Excellence to the group that makes collaboration happen*

The Synergy Award recognizes a group of people in any role or configuration that has consistently demonstrated the ideals of collaboration and teamwork in working toward a goal or mission. This group not only seeks excellence within itself, but also inspires excellence and collaboration throughout the hospice environment.

About this award: This award celebrates the spirit of collaboration within a hospice organization. As hospice is the sum of many parts working together to care for patients and families, this award champions the spirit of teamwork and honors teams who make hospice work better and more effectively.

Eligibility Requirements:

- Any group, team, task force, committee, department, etc. whether formal or informal, that is connected with a hospice organization may be nominated. Please note, this award is not intended for recognizing an entire organization.
- Examples might include a wellness committee, a multi-discipline implementation team, a department such as accounting or sales, or a project task force.
- The group must have been operating within the past year.
- Nominations must be made from someone outside of the group being nominated.
- Nominations must be approved by the appropriate department manager and the agency CEO (or designee)
- The nominator is responsible for soliciting and compiling all required nomination materials and for submitting the completed nomination forms. The Submission of supporting materials is encouraged, but not required.
- Members of the nominated group may not be currently serving on the FHPC Awards of Excellence Selection Committee.

2012 Award Nomination Form

This nomination is for the following award (choose only one):

- The Catalyst Award (Individual Award of Excellence) The Synergy Award (Team Award of Excellence)

Title of Entry: _____

Organization Name: _____

Contact Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone: _____ **Fax:** _____

Email: _____

Signature of Department Manager: _____
(Signature of department manager is required to nominate)

Signature of Agency CEO: _____
(Signature of agency CEO or designee is required to nominate)

Nomination Guidelines:

Submit an essay (no longer than two pages) that includes the following information:

1. Identify the team or individual you are nominating and their role in the agency.
2. Discuss the work of the team or individual and the impact this work has on other people, teams or the agency as a whole.
3. Describe the benefits or achievements that this team or individual has brought to the agency. (Ie – cost savings, new innovation, streamlined processes, improved morale, etc)
4. Give specific examples of how this team or individual exemplifies, fosters and facilitates teamwork.
5. Describe any challenges or hurdles that were met and how they were overcome.
6. What lessons or practical applications can other hospice programs learn from this individual or team?
7. Provide a separate summary of up to 100 words for publication in the Forum Program.
8. You are encouraged to provide additional supporting materials directly relevant to the team or individual being nominated.
9. Optional: Submit up to three digital photographs via email or CD.

Submissions must be received no later than Friday, March 30, 2012.

Nominations may be made via email (preferred), fax or postal mail. Send your submissions to:

Email: Jessica@floridahospices.org

Fax: 850.878.5688

Florida Hospices and Palliative Care
Attn: Awards of Excellence
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Tallahassee, FL 32301